

# Harford County Electrical Contractors Association

## Electrical Apprenticeship Program

Application for the 2024–2025 School Year



YOUR COMPANY'S FUTURE IS TIED DIRECTLY TO THE SKILLS OF YOUR EMPLOYEES.

The HCECA Electrical Apprenticeship Program is a four-year electrical apprenticeship program approved and certified by the Maryland Apprenticeship and Training Council, Registry #919 and the United States Department of Labor. This program is a combination of on-the-job training and classroom instruction. Upon successful completion of the program you will be awarded a Journeyman Certificate from the Maryland Department of Labor. You are then eligible for an examination waiver and may apply for their Electrical Journeyman license with the State of Maryland.

To be considered for this program, complete this application and submit:

Email: [hceca@harford.edu](mailto:hceca@harford.edu)

Mail: HCECA Electrical Apprenticeship  
401 Thomas Run Road  
Edgewood Hall, Suite 225  
Bel Air, MD 21015

There is no fee to apply. *Student to Apprentice—inquire about separate application.*

Classes will begin in September 2024 and run through April 2025 at Edgewood Hall on the campus of Harford Community College, 401 Thomas Run Road, Bel Air, Maryland.

### REQUIREMENTS

Applicant must:

- Be at least 18 years old (*work permit required if under 18*).
- Have a high school diploma or GED.
- Have reliable transportation to school and to work.
- Have a valid email address and are able to access online curriculum.
- Successfully complete a math comprehension assessment.

## APPLICATION PROCESS

### Apply

Applications are accepted throughout the entire year. The application deadline for the upcoming 2024-25 school year is May 31, 2024.

### Assessment

All applicants will be required to take a basic math comprehension assessment. You will receive a letter via email and U.S. mail with instructions on scheduling this assessment, between January and May of 2024.

### Interview

After assessment scores have been evaluated, an interview will be scheduled. Please arrange to obtain high school diploma/transcript or GED scores for your scheduled interview (except for those graduating from high school in 2024 – you may provide a copy of your diploma once received). Acceptances will be determined by July 31.

## EMPLOYMENT

You are required to find employment in the electrical trade with an HCECA member contractor during your apprenticeship. All employers must be a member of the Harford County Electrical Contractors Association. If not a member, employers can join at a minimal cost of \$100/year. (*Most union contractors cannot join our association due to the collective bargaining agreement they have signed with their local chapter.*)

Apprentices are required to complete 8,000 hours of on-the-job training (this is a full-time, 40-hour a week job) and 576 hours of related classroom instruction over 4 years. Employment referrals are available upon request.

## CLASSROOM TRAINING

- Classes are held 2 evenings per week from 6:15 – 9:00 PM for a total of 144 hours per year.
- Classes are held in Edgewood Hall on the campus of Harford Community College located at 401 Thomas Run Road, Bel Air, Maryland.
- Apprentices must maintain a minimum GPA of 70% to advance in the program.

## TUITION

Full tuition payment is due by August 22, 2024. Some employers offer financial assistance so be sure to inquire with your place of employment. Scholarships are also available:

<https://www.hcecamd.org/uploads/2021/03/FILLABLE-Scholarship-2023-Application-REV-August-2022.pdf>.

**Tuition for 2024/2025 is \$1,700**  
**Books are provided at no additional cost.**

*Tuition is subject to change.*

NOTE: The College prohibits the enrollment or employment of sex offenders listed on the National or Maryland Department of Public Safety and Correctional Services Sex Offender Registry or with the Harford County Child Advocacy Unit. A list of Maryland registered sex offenders can be found at [www.socem.info](http://www.socem.info).

# HARFORD COUNTY ELECTRICAL APPRENTICESHIP PROGRAM

## APPLICATION for 2024/2025 School Year

443-412-2800 | [hceca@harford.edu](mailto:hceca@harford.edu) | [hcecamd.org](http://hcecamd.org)

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ State \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number \_\_\_\_\_

Have you ever attended HCECA or any other electrical apprenticeship program? \_\_\_\_\_

If yes, where? \_\_\_\_\_

High School Attended (Name/address of school) \_\_\_\_\_

Graduation Date \_\_\_\_\_ Or, if GED, date received \_\_\_\_\_

College(s) Attended (Names and addresses of any college or post-secondary school you have attended)

\_\_\_\_\_ Dates attended \_\_\_\_\_

\_\_\_\_\_ Dates attended \_\_\_\_\_

Have you ever been convicted of a felony, misdemeanor or received probation before judgment in any State or Federal Court? \_\_\_\_\_ If yes, please provide dates and explain \_\_\_\_\_

Current Employer

\_\_\_\_\_ Dates worked \_\_\_\_\_

Previous Employer(s)

\_\_\_\_\_ Dates worked \_\_\_\_\_

\_\_\_\_\_ Dates worked \_\_\_\_\_

\_\_\_\_\_ Dates worked \_\_\_\_\_

I hereby certify that the facts set forth in this application are true to the best of my belief and knowledge. If accepted, I agree to abide by all rules and agreements and assume responsibility for tuition.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**(Continued on next page)**

The information requested below is for statistical purposes only. You are not required to provide this information but it will help the State provide better assistance to those who need it.

**GENDER**

Male     Female     Other

**ETHNIC BACKGROUND**

White (Not Hispanic)     Black (Not Hispanic)     American Indian or Alaskan  
 Hispanic     Asian or Pacific Islander     Other     Information not available

**VETERAN STATUS**

Veteran     Non-Veteran

**Checklist before submitting your application:**

- 1. I am 18 years old or older, or 16 or older with a work permit     yes     no
- 2. I have a high school diploma or equivalent     yes     no
- 3. Are you physically capable of performing the essential functions of the program without posing a threat to the health and safety of yourself or others?     yes     no
- 4. I have access to reliable transportation to and from work and school.     yes     no
- 5. I have a valid email address and a device other than a phone to access the online curriculum     yes     no